INTER-AMERICAN INSTITUTE FOR COOPERATION ON AGRICULTURE
VACANCY ANNOUNCEMENT NO. 003

POSITION Information & Communications Technology Specialist	TYPE OF APPOINTMENT Temporary (34 months)	DATE OF ANNOUNCEMENT: January 28, 2026 EXPIRATION DATE: February 18, 2026
DUTY STATION Guyana	FINANCING External Resources	CATEGORY Local Professional Personnel

Mission:

Assisting with the management process, identification, definition, acquisition, installation and smooth operation of equipment development and application of information and communication technology services, transformation and digital agriculture in accordance with the objectives and expected results of IICA's technical cooperation projects with the Guyana Ministry of Agriculture.

Responsibilities:

- Lead and coordinate actions and activities to ensure the creation of the Situation Room, the modernization of the Guyana School of Agriculture (GSA) and the creation of the Centre of Excellence for Guyana.
- Develop and implement a technology development plan for the establishment of the Situation Room, the technological upgrading of the GSA and the Centre of Excellence for Guyana; following the model developed by the IICA.
- Manage, direct and approve the process, acquisition, installation and proper functioning and sustainability of the computer and technological equipment acquired through the project, guaranteeing its operation and self-management.
- Guide and plan the strategic objectives of the IICA - Guyana cooperation projects mentioned.
- Manage the correct implementation of the project budget, in conjunction with the general manager and the IICA Delegation in Guyana, in accordance with the actions and activities outlined in the project action plans.
- Define, design and propose strategies and policies in the area of Information and Knowledge management for the project.
- Design, develop, evaluate and maintain software engineering and management of computer systems such as data networks, servers, security, under modern and efficient trends.
- To advise MoA unit personnel and project participants on information technologies for their correct implementation, in accordance with IICA standards.
- Direct and ensure that the correct development and implementation of new information technologies are applied in accordance with the requirements of the IICA.
- Advise MoA authorities on management and information technology issues.
- Communicate information technology developments to all project participants and beneficiaries.

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- Provide and coordinate training to project participants and beneficiaries, in the use of technological tools produced by the project, with the aim of building capacities.

Profile of the Post:

- Information and Communication Technology Administration
- Project Management
- Knowledge Management
- Digital Transformation
- Innovation

Academic Qualification:

- Bachelor's Degree in Computer Science, System Engineering, Software Engineering or Computer Engineering

Language:

- Mother tongue English
- Knowledge of Spanish will be an asset

Experience:

- At least 5-9 years' work experience in a similar position

Skills/Other Requirements:

- Motivation/self-reliance works well independently with minimal supervision
- Teamwork: good interpersonal skills and ability to maintain effective working relations
- Time management: able to work under pressure, prioritize and work within deadlines
- Flexibility: able to multi-task and work on concurrent assignments
- Communication skills: able to present and relay oral and written information effectively

The closing date for applications is **February 18, 2026**. Applicants should send a Cover Letter and detailed Curriculum Vitae including two (2) references via email iica.guyana@iica.int. Suitable applicants will be considered, and none will be rejected on the grounds of gender, race, religion or ethnic origin.